

Village of Great Neck Estates

Atwater Plaza
4 Gateway Drive
Great Neck NY 11021
516-482-8283

APPLICATION FOR PUBLIC ACCESS TO RECORDS

To: Records Access Officer Village of Great Neck Estates

I HEREBY REQUEST [select one] (INSPECTION___) (COPYING___) OF THE FOLLOWING RECORDS:
(IF I AM REQUESTING COPIES, I AGREE TO PAY THE STATUTORY COSTS OF COPIES)

Printed Name of Requester: _____

Company: _____

Signature: _____

Mailing Address, including zip code: _____

Phone Number: _____

Print email address: _____

FOR VILLAGE USE ONLY

Date of Receipt of Request: _____

Department(s): _____

Available () Yes () No

Date Records Provided: _____