

INCORPORATED VILLAGE OF GREAT NECK ESTATES

Atwater Plaza
4 Gateway Drive
Great Neck, NY 11021
516-482-8283 fax: 516-482-5572

SMALL CELL WIRELESS FACILITY PERMIT APPLICATION

Application Fee (non-refundable)

New or Replacement Pole \$1,000 _____
Existing Support Structure \$500 _____

Professional Consultant's Deposit \$1,500 _____

Annual Renewal Fee \$270 _____

Proposed wireless facility information:

1. Street Address _____
2. Description (*check one*)
_____ New Small Cell _____ Modification to Existing Tower or Structure
3. Section, Block & Lot Number for each proposed Small Wireless Facility: _____

4. Pole Information for each facility (check one)
_____ New Pole Location
_____ Replacement of Existing Pole
_____ Attachment to New or Existing Pole _____ Side Mount _____ Top Mount
5. Height of Pole _____ Pole Type/Color _____
6. Owner of Existing Pole _____
(Name of Pole Owner)
7. Accessory Equipment Proposed (check all that apply)
_____ Vault
_____ Cabinet
_____ Pole Mounted

SMALL CELL WIRELESS FACILITY PERMIT APPLICATION (continued)

- 8. Location of accessory equipment _____

- 9. Dimensions of accessory equipment _____

- 10. If in public right-of-way, owner of ROW _____
- 11. Complete and provide a proposed construction schedule with this application.
- 12. Is this an "Eligible Facility" as per 47 U.S.C. ? Yes _____ No _____
- 13. Is this subject to Administrative Review _____ Discretionary Review _____
- 14. Is it "shot clock" applicable ? Yes _____ No _____

Applicant – Wireless Facility Owner Information

Company Name _____
Mailing Address _____
Contact Name _____ Phone _____
Email Address _____
Office Phone _____ Fax: _____
Insurer Name _____ Policy # _____
Insurer Address _____ Policy Expiration Date _____

Installation Contractor Information

Company Name _____
Mailing Address _____
Contact Name _____ Phone _____
Email Address _____
Office Phone _____ Fax: _____
Insurer Name _____ Policy # _____
Insurer Address _____ Policy Expiration Date _____

Small Cell Wireless Facility Application Checklist

(all sections of the application must be completed for application to be deemed complete)

1. ____ If applicant claims to be a public utility, proof of public utility status must be provided
2. ____ Completed permit application and corresponding fee(s)
3. ____ Include Insurance Certificate
4. ____ Engineer's Report that the Small Wireless Facility is in compliance with and meets with the parameters of the Federal Communications Commission regulations and the Village regulations for Small Wireless Facilities ("Small Cell Compliant Certificate")
5. ____ Certification by licensed New York P.E. that the Small Wireless Facility does not infringe on ADA compliant pedestrian use, impede/infringe with traffic safety, is more than 18" from back of curb, and does not obscure/interfere with driver's line of sight.
6. ____ Written consent from pole owner authorizing use of pole.
7. ____ Photo rendering shall be provided of the proposed antenna, all accessory equipment and the supporting structure that depicts aesthetic features including, but not limited to the use of colors, concealment, screening & buffering.
8. ____ Engineer sealed plan of all wireless facilities, existing and proposed, within 1,000 feet of each proposed facility, include latitude/longitude, address and description of each wireless facility.
9. ____ Scales site plan, equipment specifications, and drawings prepared by a licensed NYS Structural Engineer for each proposed wireless facility. Site plan to show at minimum: existing conditions, proposed small cell facility, and services for power and data that may be owned by others.
10. ____ Specification and drawings prepared by a licensed NYS Structural Engineer for each small cell facility. Site specific integrity for collocation on existing poles and a make-ready analysis prepared by a Structural Engineer.
11. ____ The equipment type, model numbers and photographs for the wireless facility antenna and other equipment associated with the small wireless facility.
12. ____ Information as to whether location of the proposed facility on existing poles or structures is feasible and/or whether a proposed new tower in the right-of-way is more compliant with aesthetic requirements.
13. ____ For work in public right-of-way, submit traffic control plan for affected streets/sidewalks.
14. ____ A plan for the removal of the wireless facility when it becomes functionally obsolete or is no longer in use.
15. ____ Applicant acknowledges that upon notification by the Village of Great Neck Estates that a pole will need to be removed/relocated, it will be the applicant's responsibility within 60 days of the notification to remove/relocate the wireless facility (s).
16. ____ Provide proof of electrical inspection(s) after installation.
17. ____ Performance Bond
18. ____ Maintenance Bond

Office Use Only

Date of Completed Application _____

Received by _____

Application Fee Amount Received _____

Annual Fee Amount Received _____