

1 Revised Draft

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3 Minutes of the Meeting of the Board of Trustees of the Village of Great Neck Estates held on
4 Monday, July 13, 2020 at 7:00 pm., by videoconference pursuant to Executive Orders.

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6 The Village Administrator called the roll:

7 Present: Mayor William D. Warner
8 Deputy Mayor Jeffrey Farkas
9 Trustee Lanny Oppenheim
10 Trustee Howard S Hershenhorn
11 Trustee Ira D. Ganzfried
12 A. Thomas Levin, Esq., Village Attorney
13 Kathleen L Santelli, Village Administrator

14

15 Mayor Warner called the meeting to order at 7:00 p.m.

16 The Village Administrator confirmed that notice that this meeting would be conducted by video
17 conference had been posted on the Village website, Village Hall and all other customary posting
18 sites on June 4, 2020. The public portion of the meeting was recorded, and a transcription will
19 be prepared as required by law.

20 EXECUTIVE SESSION

21 Upon motion offered by Mayor Warner, seconded by Trustee Ganzfried, and duly adopted, the
22 Board convened in executive session at 7:00 pm for legal advice from the Village Attorney, and
23 to discuss prospective litigation and matters pertaining to hiring or appointment of one or more
24 individuals.

25 Police Chief Moreno participated in a portion of the executive session. The Board took no action
26 in executive session.

27 Upon motion offered by Trustee Hershenhorn, seconded by Trustee Ganzfried, and adopted
28 unanimously, the Board returned to public session at 8:00 pm. The motion was adopted
29 unanimously.

30 **The Village Administrator read the following announcement with regard to conduct of the**
31 **videoconference meeting:**

32 Due to public health and safety concerns related to COVID-19, and pursuant to Governor's
33 Executive Orders, including, without limitation Orders 202.1, 202.10, 202.15 and 202.38, the
34 Board of Trustees of the Village of Great Neck Estates will not be meeting in-person until
35 further notice. No in person public attendance at Board meetings is permitted.

36

37 The Board opened this meeting at 7:00 pm in public session, at which time the Board voted to
38 convene in executive session, and reconvene in public at 8:00 pm.

39 This meeting is being recorded and a transcription will be provided at a later date.

40
41 The public has the opportunity to hear and observe this meeting live at the Zoom meeting
42 address, and to participate in any public hearings which may be held at this meeting.

43
44 Please be advised that in accordance with the Open Meetings Law, any interested person may
45 comment on public hearing items prior to or during the public hearing, or on any other matter at
46 any time during the meeting, by email to admin@vgne.com or by using the Chat feature on
47 Zoom.

48

49 BUILDING DEPARTMENT

50 Mayor Warner stated that the May Report of Building Department activity for the period April-
51 2020-June 2020 was distributed to the Board and is available on the Village website. On motion
52 offered by Mayor Warner, seconded by Deputy Mayor Farkas, and duly adopted by unanimous
53 vote, the Board accepted the June 2020 Building Department report. The report is on file in the
54 Village Office.

55 Electrical Inspection Service

56 Mayor Warner stated that Building Official Dzorney has recommended appointment of an
57 additional electrical inspection service. On motion offered by Deputy Mayor Farkas, seconded
58 by Trustee Ganzfried, and duly adopted unanimously, the Board voted to authorize NYS
59 Electrical Inspection Inc as an additional Electrical Inspector for the Village. The Administrator
60 was directed to send notification.

61 ARCHITECTURAL REVIEW BOARD

62 On motion of Mayor Warner, seconded by Trustee Ganzfried, and adopted unanimously, the
63 Board affirmed the recommendations of the ARB for approval of the following application:

64 Joseph Soleimani, 3 Hilltop Drive, 2nd floor addition & exterior redesign

65 PUBLIC WORKS DEPARTMENT

66 Mayor Warner stated that the report of Public Works activity for the month of June 2020 was
67 distributed to the Board and is available on the website. On motion of Trustee Hershenhorn,
68 seconded by Trustee Oppenheim, and duly adopted by unanimous vote, the Board accepted the
69 June 2020 Public Works Department report. The report is on file in the Village Office.

70 POLICE DEPARTMENT

71 Mayor Warner stated that the report of Police activity for the month of June 2020 was distributed
72 to the Board and is available on the website. Sgt Anthony Jackowski was present on behalf of

73 Chief Moreno. On motion of Mayor Warner, seconded by Deputy Mayor Farkas, and duly
74 adopted by unanimous vote, the Board accepted the May 2020 Police Department report. The
75 report is on file in the Village office.

76 PARK-POOL-TENNIS

77 The Board commended the Public Works Department for the beautiful appearance of the Park
78 and the Seasonal Park Staff for the procedures in place for the safety of the residents.

79 ENVIRONMENTAL COMMISSION – No report

80 CABLE COMMISSION – No Report

81 CIVIC ASSOCIATION– No report

82 MAYOR’S REPORT

83 Village Office Safety Window

84 On motion of Deputy Mayor Farkas, seconded by Trustee Ganzfried, and duly adopted by a
85 unanimous vote, the Board ratified the emergency installation of a safety window at the Village
86 Office by Artistic Glass Company, Inc. at a cost of \$895.00

87 Waiver of Off-Street Parking Fee for Grill Time of Great Neck LLC

88 Mayor Warner stated that the Board had received a request from Kalman Honig of Honig Realty
89 Corp. on behalf of Grill Time Restaurant at 86 & 90 Middle Neck Road, for a waiver of the off-
90 street parking fee required by prior decision of the Board. On motion of Mayor Warner,
91 seconded by Trustee Hershenhorn, and duly adopted by a unanimous vote, the Board waived the
92 2020 off-street parking fee for Grill Time of Great Neck LLC for the remainder of 2020.

93 The Administrator was directed to advise Mr. Honig and Grill Time accordingly.

94 2020 Day Camp in the Park License Agreement

95 On motion of Trustee Ganzfried, seconded by Trustee Oppenheim, and duly adopted by a
96 unanimous vote, the Board authorized Mayor Warner to sign the 2020 Day Camp in the Park
97 License Agreement in the form prepared by the Village Attorney.

98 Harris Computer Systems – Software Maintenance Agreement

99 On motion of Deputy Mayor Farkas, seconded by Trustee Ganzfried, and duly adopted by a
100 unanimous vote, the Board authorize Mayor Warner to sign an agreement with Harris Computer
101 Systems Corp. for Village Office Software Maintenance: General Ledger \$996.33, Accounts
102 Payable, \$1,258.50 and Property Tax \$2,989.04 for a term of one-year June 1, 2020 through and
103 including May 31, 2020, and also authorized the Village Administrator to send a notification

104 letter pursuant to Paragraph 8(a) and the last Paragraph of Schedule A that the Village of Great
105 Neck Estates elects to terminate the agreement effective May 31, 2021.

106 Village Justice Court Parking & Online processing

107 The Board discussed the recommendations of the Village Justices for a parking collections
108 program and online payment processing.

109 On motion of Trustee Oppenheim, seconded by Trustee Hershenhorn, and duly adopted by a
110 unanimous vote, the Board voted to authorize Mayor Warner to sign agreements with
111 Fundamental Business Service, Inc. and Allpaid, Inc. d/b/a Govpaynet, subject to the Village
112 Attorney's approval.

113 Mayor Warner commended Justice Schaffer, Justice Burstein and Prosecutor Muhlstock for the
114 virtual conferences, which have been very successful.

115 Village Election – Polling Place & Hours

116 Due to Executive Order of the Governor, the Village election previously scheduled for March
117 2020 has been rescheduled to September 15, 2020. On motion of Mayor Warner, seconded by
118 Trustee Hershenhorn, and duly adopted by a unanimous vote, the Board adopted the following
119 resolution:

120 WHEREAS, pursuant to the Election Law, the Board of Trustees is required to designate
121 the polling place for the Village Election to be held on September 15, 2020, and the hours of
122 election,

123 NOW, THEREFORE, BE IT RESOLVED, that the polling place for the Village Election
124 to be held on September 15, 2020 shall be Great Neck Estates Village Hall, 4 Atwater Plaza,
125 Great Neck Estates, New York, and it is further

126 RESOLVED, that the hours of the said Village Election shall be from noon to 9 p.m.
127 inclusive.

128 WAGNN

129 On motion of Mayor Warner, seconded by Trustee Ganzfried, and duly adopted by a unanimous
130 vote, the Board authorized the payment of \$5,165.24 to the Water Authority of Great Neck North
131 for reimbursement of the cost of the irrigation repairs related to the water main replacement in
132 the park

133 Police Sonicwall

134 On motion of Trustee Oppenheim, seconded by Trustee Hershenhorn, and duly adopted by a
135 unanimous vote, the Board authorized an expenditure of \$858.00 for the Police Sonicwall
136 Comprehensive Gateway Security Suite TZ300 3-year renewal.

137 Recreation Consultants Agreements

138 On motion of Trustee Ganzfried, seconded by Trustee Hershenhorn, and duly adopted by
139 unanimous vote. the Board rescinded the previous authorizations for personal service agreements
140 with Michelle Sorise and Dennis Mooney as Recreation Consultants.

141 Seasonal Appointments

142 Mayor Warner made Seasonal Appointments according to the schedule attached, effective
143 immediately. On motion of Trustee Ganzfried, seconded by Deputy Mayor Farkas, and duly
144 adopted by unanimous vote, the Board approved the establishment of two positions as Recreation
145 Supervisor, Seasonal, and approved the Mayor's Seasonal Appointments indicated on the
146 attached schedule at the compensation indicated, effective as indicated.

147 INSURANCE

148 The Board discussed cyber security coverage. On motion of Deputy Mayor Farkas, seconded by
149 Trustee Oppenheim, and duly adopted by a unanimous vote, the Board authorized the purchase
150 of cyber security insurance including TRIA Premium from Coalition Insurance Services, Inc. for
151 a total amount of \$4,685.00 for a one-year term, effective July 15, 2020.

152 VILLAGE ATTORNEY

153 Permit Extensions

154 The Board discussed Chapter 111 of the Laws of 2020 with regard to authority to extend certain
155 building permits, and zoning and planning approvals. On motion of Trustee Ganzfried, seconded
156 by Trustee Hershenhorn, and duly adopted by unanimous vote, the Board adopted the following
157 resolution;

158 WHEREAS, pursuant to Chapter 111 of the Laws of 2020, the Board of Trustees is
159 authorized, by acting in a single resolution, to extend for up to 120 days approvals issued prior to
160 March 7, 2020 for building permits, and zoning and planning approvals; and

161 WHEREAS, holders of such permits and approval have sustained delays in being able to
162 act in furtherance of the permits or approvals due to restrictions imposed during the COVID-19
163 pandemic emergency; and

164 WHEREAS, the Board of Trustees hereby finds and concludes that extending the
165 duration of some or all of such permits and approvals is in the best interest of the Village,

166 NOW, THEREFORE, BE IT

167 RESOLVED, that the Board of Trustees hereby extends the following permits or
168 approvals for the indicated periods of time:

169 (a) All building permits issued prior to March 7, 2020, and which had not expired prior
170 to that date, are hereby extended for a period of time until 120 days after the
171 otherwise applicable expiration date of such permits;

172 (b) All zoning and planning approvals granted prior to March 7, 2020, and periods of
173 time contained in such approvals within which any action was required to be taken or
174 completed, which were in effect on such date, are hereby extended for a period of
175 time until 120 days after the otherwise applicable expiration date of such approvals or
176 requirements.

177 CLERK-TREASURER – No Report

178 MINUTES

179 The Administrator stated that draft minutes of the June 8, 2020 meeting had been reviewed by
180 the Village Attorney. On motion by Mayor Warner, seconded by Trustee Ganzfried, and duly
181 adopted by unanimous vote, the Board approved the minutes of June 8, 2020 as amended and
182 presented to the Board.

183 The approved minutes are posted on the website and are on file in the Village office.

184 ABSTRACTS

185 On motion by Mayor Warner, seconded by Trustee Ganzfried, and duly adopted by unanimous
186 vote, the Board ratified the payment of claims on General Abstract #20202003 in the amount of
187 \$168,218.47 for contractual bills; General Abstract #202004 in the amount of \$5,522.30 for May
188 bills, and approved payment of the claims on General Abstract #202005 in the amount of
189 \$503,764.96 for June bills; and Trust Abstract #332 in the amount of \$168.00 for Village share
190 of Disability.

191 There being no further business, on motion offered by Trustee Ganzfried, seconded by Trustee
192 Oppenheim, and duly adopted by unanimous vote, the meeting was adjourned at 8:30 pm.

193 Respectfully submitted,

194 Kathleen L Santelli
195 Village Administrator