

1 Revised Draft

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3 Minutes of the Meeting of the Board of Trustees of the Village of Great Neck Estates held on
4 Monday, September 22, 2020 at 7:00 pm., by videoconference pursuant to Executive Orders.

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6 The Village Administrator called the roll:

7 Present: Mayor William D. Warner
8 Deputy Mayor Jeffrey Farkas
9 Trustee Lanny Oppenheim
10 Trustee Howard S Hershenhorn
11 Trustee Ira D. Ganzfried
12 A. Thomas Levin, Esq., Village Attorney
13 Kathleen L Santelli, Village Administrator

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15 Mayor Warner called the meeting to order at 7:00 p.m.

16 The Village Administrator confirmed that notice that this meeting would be conducted by video
17 conference had been posted on the Village website, Village Hall and all other customary posting
18 sites on September 9, 2020. The public portion of the meeting was recorded, and a transcription
19 will be prepared as required by law.

20 EXECUTIVE SESSION

21 The Mayor called the meeting to order at 7:00 pm. On motion by Trustee Hershenhorn, seconded
22 by Trustee Oppenheim, and adopted unanimously, the Board convened in executive session to
23 discuss matters leading to the promotion of an employee, and matters pertaining to collective
24 bargaining agreements, and to obtain legal advice from the Village Attorney.

25 The Board took no action in executive session.

26 On motion by Deputy Mayor Farkas, seconded by Trustee, and adopted unanimously, the Board
27 returned to public session at 8:00 pm.

28 **The Village Administrator read the following announcement with regard to conduct of the**
29 **videoconference meeting:**

30 Due to public health and safety concerns related to COVID-19, and pursuant to Governor's
31 Executive Orders, including, without limitation Orders 202.1, 202.10, 202.15 and 202.38, the
32 Board of Trustees of the Village of Great Neck Estates will not be meeting in-person until further
33 notice. No in person public attendance at Board meetings is permitted.

34

35 The Board opened this meeting at 7:00 pm in public session, at which time the Board voted to
36 convene in executive session, and reconvene in public at 8:00 pm.

37

38 This meeting is being recorded and a transcription will be provided at a later date.

39

40 The public has the opportunity to hear and observe this meeting live at the Zoom meeting
41 address, and to participate in any public hearings which may be held at this meeting.

42
43 Please be advised that in accordance with the Open Meetings Law, any interested person may
44 comment on public hearing items prior to or during the public hearing, or on any other matter at
45 any time during the meeting, by email to admin@vgne.com or by using the Chat feature on Zoom.

46
47 BUILDING DEPARTMENT

48 Mayor Warner stated that the Report of Building Department activity for the period June 2020-
49 August 2020 was distributed to the Board and is available on the Village website. On motion
50 offered by Trustee Ganzfried, seconded by Trustee Oppenheim, and duly adopted by unanimous
51 vote, the Board accepted the August 2020 Building Department report. The report is on file in the
52 Village Office.

53 PUBLIC WORKS DEPARTMENT

54 Mayor Warner stated that the report of Public Works activity for the month of August 2020 was
55 distributed to the Board and is available on the website. On motion of Deputy Mayor Farkas,
56 seconded by Trustee Ganzfried, and duly adopted by unanimous vote, the Board accepted the
57 August 2020 Public Works Department report. The report is on file in the Village Office.

58 POLICE DEPARTMENT

59 Chief Ricardo Moreno and Sgt Shannon Noor were present,

60 Mayor Warner stated that the report of Police activity for the month of August 2020 was distributed
61 to the Board and is available on the website. On motion offered by Trustee Hershenhorn, seconded
62 by Trustee Ganzfried, and duly adopted by unanimous vote, the Board accepted the August 2020
63 Police Department report. The report is on file in the Village office.

64 Appointment of Detective Joseph Amatulli

65 Mayor Warner appointed Police Officer Joseph Amatulli as Detective and commended him for his
66 exemplary service to the Village.

67 On motion offered by Trustee Hershenhorn, seconded by Deputy Mayor Farkas, and adopted
68 unanimously, the Board approved Mayor Warner's appointment of Joseph Amatulli as Detective,
69 effective immediately.

70 New Police Officer Interviews

71 Chief Moreno stated that interviews for the open position of Police Officers are being scheduled
72 and explained the Civil Service procedure for selection from the Police Office List of Candidates.

73 Automatic Park Gate

74 Chief Moreno stated they are obtaining estimates for the park gate so that residents will be able to
75 check in with an app on their phone.

76 GoPed Accident

77 The Board discussed the recent fatal accident on Bayview Avenue. Counsel stated there is new
78 State legislation regarding class of equipment, speed, eligibility, etc., and some authority for the
79 Board to enact regulations on the subject of e-bikes and e-scooters.

80 PARK-POOL-TENNIS

81 Mayor Warner stated that the pool season was successful without incident and excellent resident
82 cooperation in reserving time. Trustee Ganzfried expressed his thanks to everyone including
83 Village office staff, Michelle, Dennis, Ernest, park and pool staff for a safe and pleasant summer.

84 ENVIRONMENTAL COMMISSION – No report

85 CABLE COMMISSION – No Report

86 CIVIC ASSOCIATION– No report

87 MAYOR’S REPORT

88 October Board Meeting

89 Mayor Warner stated that the October Board of Trustees meeting will be held on the regularly
90 scheduled second Monday, October 12.

91 Appointment – Public Works Laborer

92 Mayor Warner appointed Noah Mirenda as Public Works Laborer. On motion offered by
93 Deputy Mayor Farkas, seconded by Trustee Ganzfried,, and duly adopted unanimously, the Board
94 approved the Mayor’s appointment of Noah Mirenda as Public Works Laborer, at an annual salary
95 of \$32,000, effective September 15, 2020.

96 NY Tennis Request

97 Mayor Warner stated that the Village had received a letter from NY Tennis at Great Neck Estates
98 Inc. requesting a reduction in payment for the 2020-21 season.

99 Mayor Warner and Deputy Mayor Farkas have scheduled a meeting with the principals of NY
100 Tennis at Great Neck Estates, Inc..

101 Michael and Mona Schechner inquired about the safety guideline for indoor tennis.

102 Young Israel – Request for Road Closure

103 Mayor Warner stated that the Village had received a request for closure of Clover Drive from
104 Middle Neck Road to Hilltop Drive On motion offered by Deputy Mayor Farkas, seconded by
105 Trustee Oppenheim, and duly adopted unanimously, the Board granted the request of Young Israel
106 for street closure at the requested locations on Saturday, September 19, Sunday, September 20 and
107 Monday, September 28 from 6:30-12:30 pm.

108 Chief Moreno was requested to notify the affected residents of the closure.

109 2020 Retention & Disposition Schedule

110 Counsel advised that the New York State Education Department has issued an updated Retention
111 and Disposition Schedule for New York Local Government Records, which is required to be used
112 by local governments..

113 On motion offered by Mayor Warner, seconded by Trustee Ganzfried, and duly adopted
114 unanimously, it was

115 RESOLVED, by the Board of Trustees of the Village of Great Neck Estates, (“Village”)
116 that the Retention and Disposition Schedule for New York Local Government Records (LGS-01)
117 (hereinafter “LGS-01”), as issued by the New York State Education Department pursuant to
118 Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods
119 for local governmental records, is hereby adopted for use by all officers in legally disposing of
120 valueless records listed therein; and it is

121 FURTHER RESOLVED, that in accordance with Article 57A:

122 a) Records will be disposed of only after they have met the minimum retention periods
123 described in LGS-01; and

124 b) Only those records will be disposed of that do not have sufficient administrative, fiscal,
125 legal, or historical value to merit retention beyond established legal minimum periods, and it is

126 FURTHER RESOLVED, that this resolution shall take effect immediately upon
127 adoption, and shall supersede and replace any previously approved Records Retention
128 Schedule(s) adopted or implemented by the Village.

129 Mayday Communications Inc.

130 On motion offered by Mayor Warner, seconded by Trustee Ganzfried, and duly adopted, the Board
131 authorized Mayor Warner to sign the agreement with Mayday Communications Inc, for
132 maintenance of the Police autolog voice recording system at a cost of \$1,600 annually.

133 CLERK-TREASURER

134 The Administrator stated that the financial report for the month of August 2020 was submitted to
135 the Board and is on file and available for inspection at the Village Office. On motion offered by
136 Trustee Ganzfried, seconded by Mayor Warner, and adopted by a vote of 3-0, the Board accepted
137 the August 2020 report.

138 MINUTES

139 The Administrator stated that draft minutes of the August 10, 2020 meeting had been reviewed by
140 the Village Attorney. On motion offered by Mayor Warner, seconded by Deputy Mayor Farkas,
141 and duly adopted by unanimous vote, the Board approved the minutes of August 10, 2020 as
142 amended and presented to the Board.

143 The approved minutes are posted on the website and are on file in the Village office.

144 ABSTRACTS

145 On motion offered by Trustee Ganzfried, seconded by Mayor Warner, and duly adopted by
146 unanimous vote, the Board ratified the payment of claims on General Abstract #202010 in the
147 amount of \$109,901.81 for contractual bills; General Abstract #202011 in the amount of
148 \$73,764.60 for contractual bills, and approved payment of the claims on General Abstract #202012
149 in the amount of \$265,403.13 for August bills.

150 There being no further business, on motion offered by Mayor Warner, seconded by Trustee
151 Oppenheim, and duly adopted by unanimous vote, the meeting was adjourned at 8:52 pm.

152 Respectfully submitted,

153 Kathleen L Santelli
154 Village Administrator